



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

BERNADETTE CASAS NG
Owner
APEXX GALVANIZED STEEL SHEETS MANUFACTURING
Famy, Laguna

Sir/Madam,

The attached Purchase Order No. 2025-08-0685 are already approved so NOTICE is given to APEXX GALVANIZED STEEL SHEETS MANUFACTURING for the purchase of materials for repair of roof at SLSU Infanta Admin Bldg. requested by R. San Jose – GSO with PR No. 2025-05-1546. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK T. VILLA, DT
University President

I acknowledge receipt of this Notice on : AUG 28 2025

Name of the Representative of the of the Bidder: **APEXX GALVANIZED STEEL SHEETS MANUFACTURING**

Authorized Signature: 